



Alert Level contingency guidelines for Swimming Wellington events

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The following document outlines the guidelines and decision-making processes in relation to delivering Swimming Wellington events at various COVID-19 Alert Levels.

At all times Swimming Wellington will monitor and be guided by Ministry of Health guidelines and advice.

Following government COVID-19 announcements and Alert Level changes, Swimming Wellington will consider the following options in relation to event delivery:

1. Postponement
2. Modification or location change
3. Participants travelling from other regions
4. Cancellation

Decisions relating to changes to event delivery will be communicated as soon as possible after government announcements are made and/or Alert Level changes are initiated/scheduled.

Swimming Wellington Alert Level event guidelines in the Wellington region:

Event	Level 1	Level 2	Levels 3 – 4
All Swimming Wellington-delivered events	Proceed as normal. Participants, officials and spectators to exercise good hygiene and scan in with QR scanner. Participants travelling from regions at higher Alert Levels may be prohibited from entering a Swimming Wellington event	Postponement will be considered in the first instance, with consideration given to running an event at full capacity at an alternative date/venue. Modification of events will be considered in the second instance, which will be structured to comply with any Alert Level restrictions. Participants travelling from regions at higher Alert Levels will be prohibited from entering a Swimming Wellington event No spectators will be admitted under events operating at Alert Level 2	Regional events will be postponed and if possible rescheduled within a 3-month window.

NB: If Alert Levels change during an event, the event will either be modified or stopped immediately, with consideration to the above guidelines.

Refunds – Swimming Wellington’s refund policy for both canceled and rescheduled events in 2021 & 2022 is in line with Swimming New Zealand’s contingency plans for 2022 events – [see more information here](#). Refunds will not include credit card surcharges as these surcharges are not passed onto the Region. Any refund issued will be returned to clubs to distribute to those affected.

Swimming Wellington shall be under no obligation to reschedule events affected by a government/facility-imposed restriction(s).

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