

TM How to export entries for Club swimmers

The screenshot shows the 'Entry Browser' menu in the TEAM MANAGER software. The menu options are:

- Entries by Name
- Entries by Event
- Max Entries
- Swimmer Entry Status
- Set up Online Meet Entry
- View Meet Schedule and Parent/Swimmer Portal
- Email Meet Entry Invitations
- Synchronize Entries
- Export Entries
- Email Entries to Swimmers
- Bill Swimmers
- View Meet Entry Fees in ActiveWorks

The background table lists various meets and swimmers. The 'Export Entries' option is highlighted in blue.

Meet Name	Date	Swimmers	Meet Host	Last Sync	Last Exported	Billed	Facility Name
Wellington Short Course Champs	25-Jul-12						WRAC
SZR Signature Meet 2012	04-Jul-12						WRAC
Wairarapa Fairbrother Cup 2012	02-Jul-12						Genesis Energy Recreational Centre, Master
Club League 4	02-Jul-12						Naenae
Raumati signature meet	02-Jul-12						Wellington Regional Aquatic Centre
2012 Trans Tasman	02-Jul-12						Canberra, Wagga, Melbourne
Dash for Cash 2012	03-Jul-12						Wellington Aquatic centre
2012 Club League 3	03-Jul-12						Huia Pool
NZ Open Championships	25-Jul-12						West Wave Aquatic Centre, Auckland
Mayfair Pools 2012 New Zealand Age G	06-Jul-12						ha ha Wellington Regional Aquatic Centre
Manawatu Winter Championships	06-Jul-12						Makino Pool
Porirua City Aquatics Hardcore Meet	06-Jul-12						WRAC
Manawatu League 3	19-Jun-11	S		0	0		Levin
PHASC Carnival 2011	27-Feb-11	S		0	0		Freyberg Pool, Palmerston North
2010 Long Course Summer Champs	21-Jan-11	L		0	0		WRAC
PAUL KENT MEMORIAL SPRING MEET 2011	06-Nov-10	S		0	0		LEVIN AQUATIC CENTRE
SZR LC Sprint Meet 2010	06-Nov-10	L		0	0		WRAC
Wellington Short Course Champs	01-Sep-10	S		0	0		WRAC
Club League team list	09-May-10	S		0	0		Cannons Creek
Manawatu League1	09-May-10	S		0	0		Dannevirke
Mayfair Pools 2010 New Zealand Age G	02-Mar-10	L		0	0		ha QE II Leisure Centre, Christchurch
2010 Pro-Ma Miami SuperChallenge	30-Jan-10	L	QUA	0	0		Miami Aquatic Centre
Manawatu Age Group Championships	30-Jan-10	L		0	0		MAKINO POOL, FELDING
SW 2010 Long Course Summer Champs	22-Jan-10	L		0	0		WRAC
PAUL KENT MEMORIAL 2009 MEET	07-Nov-09	S		0	0		LEVIN AQUATIC CENTRE
PCA Hardcore	07-Nov-09	L		0	0		WRAC Kibirnie
2009 New Zealand Spring Competition	27-Sep-09	S		0	0		QEII Leisure Centre, Christchurch
2009 Spring Competition	27-Sep-09	S		0	0		QEII Leisure Centre, Christchurch
Wellington Short Course Champs	05-Sep-09	S		0	0		WRAC
Manawatu League 4	28-Jun-09	S		0	0		Freyberg
Manawatu League 3	07-Jun-09	S		0	0		Levin
Club League 3	07-Jun-09	S		0	0		Cannons Creek
2009 New Zealand Age Group Champio	03-Mar-09	L		0	0		Wellington Regional Aquatic Centre Welling
Manawatu Age Group Championships	31-Jan-09	L		0	0		MAKINO POOL, FELDING
Manawatu Summer Championships	09-Jan-09	L		0	0		LDO POOL PALMERSTON NORTH
Capital City Ford Classic 2008	25-Oct-08	L		0	0		WRAC
Wellington Short Course Champs	20-Aug-08	S		0	0		WRAC
1500m time trial	05-Apr-08	S		0	0		WRAC
2008 Wellington LC Summer Champs	18-Jan-08	L		0	0		WRAC
SUMMER CHAMPIONSHIPS	11-Jan-08	L		0	0		LDO POOL PALMERSTON NORTH
CLUB NIGHT 26 OCT	26-Oct-07	S		0	0		HOROWHENUA AQUATIC CENTRE
Swimming BOP Open SC Champs 2007	17-Aug-07	S		0	0		Baywave - Mt Maunganui

Highlight these sections with Swimmer codes

The screenshot shows the 'Entries by Name' window in the TEAM MANAGER software. The filters are set to 'SW' for Group and 'N11' for Subgroup. The background table lists swimmers and their performance data for the '25-Aug-12 Wellington Short Course Champs'.

Last Name	First Name	MI	Gen	Birth	Age	Gr	Sub	Yr	Preferred Name	Team	D	Citizen
Abdon	Grace	F	F	12-Jul-00	12	SW	N11			KRWV	KRAGZ130700	
Abdeen	Amm	M	M	04-Feb-93	9	SW	N11			TWAW	TWAAAZ240203	
Abdeen	Sabrina	F	F	13-Sep-00	11	SW	N11			TWAW	TWAAAZ130900	
Abdeen	Sarah	F	F	09-Sep-04	7	SW	N11			TWAW	TWAAAZ209004	
Aitipi	Lolani	P	F	20-Oct-99	12	SW	N11			PCAW	PCAAAL2201099	
Aking	James	M	M	25-Aug-01	11	SW	N11			HUTW	HUTAJZ250801	
Alexander	Jessica	L	F	06-Jul-02	10	SW	N11			BRKW	BRKAJL060702	
Alexander	Samantha	S	F	10-Mar-00	12	SW	N11			BRKW	BRKASS100300	
Algar	Zoe	F	F	04-Jan-99	13	SW	N11			UHTW	UHTAZZ040199	

Sess	Div	Event	Gen	Distance	Stroke	Age	Enter	Best Time	Custom Time	Exh	Alt	Bonus	Slower than [Yds]	Faster Than [Yds]	Slower Than [LCM]	Faster Than [LCM]	Slower Than [SCM]	Faster Than [SCM]	Achieved	Meet Achieved
1	4	F 50 Fly		50	Fly	12-12	<input checked="" type="checkbox"/>	"NT"		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>								
1	19	F 200 Free		200	Free	12-12	<input checked="" type="checkbox"/>	"NT"		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>							2:53.00	
2	34	F 400 Free		400	Free	12-13	<input checked="" type="checkbox"/>	"NT"		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>							6:00.00	
2	43	F 100 Fly		100	Fly	12-12	<input type="checkbox"/>	"NT"		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>							1:41.00	
2	58	F 200 Breast		200	Breast	12-12	<input type="checkbox"/>	"NT"		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>							3:38.00	
3	74	F 100 IM		100	IM	12-12	<input type="checkbox"/>	"NT"		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>							1:38.00	
3	89	F 100 Breast		100	Breast	12-12	<input type="checkbox"/>	"NT"		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>							1:47.00	
4	97	F 400 IM		400	IM	12-13	<input type="checkbox"/>	"NT"		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>							6:58.00	
4	113	F 50 Back		50	Back	12-12	<input type="checkbox"/>	"NT"		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>							45.00	
5	128	F 100 Free		100	Free	12-12	<input type="checkbox"/>	"NT"		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>							1:25.00	
5	143	F 50 Breast		50	Breast	12-12	<input type="checkbox"/>	"NT"		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>							49.00	
6	155	C F 1500 Free		1500	Free	12-13	<input type="checkbox"/>	"NT"		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>								
6	159	F 100 Back		100	Back	12-12	<input type="checkbox"/>	"NT"		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>							1:36.00	
6	174	F 50 Free		50	Free	12-12	<input type="checkbox"/>	"NT"		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>							40.00	
7	189	F 200 IM		200	IM	12-12	<input type="checkbox"/>	"NT"		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>							3:14.00	
7	204	F 200 Fly		200	Fly	12-12	<input type="checkbox"/>	"NT"		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>							3:35.00	
8	206	C F 800 Free		800	Free	12-13	<input type="checkbox"/>	"NT"		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>								
8	220	F 200 Back		200	Back	12-12	<input type="checkbox"/>	"NT"		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>							3:14.00	

Go to meet entries and highlight codes

The screenshot shows the TEAM MANAGER software interface. The main window displays a list of meet entries with columns for Meet Name, Start, Course, Type, Swimmers, and Facility Name. A dialog box titled 'Meet Entries...' is open, showing filters for Team, Group, WM Group, School Year, Gen, Age, Sess / Div, and Event Filters. The 'Meet' dropdown is set to '25-Aug-12 Wellington Short Course Champ'. The 'Group' dropdown is set to 'N12'. The 'Event Filters' section has 'Individual Relay' selected. The 'Keep Athletes / Events together' checkbox is checked. The dialog box also has 'Create Report' and 'Cancel' buttons.

Meet entries for Club swimmers [N12] are shown only → then do C12

The screenshot shows the 'Print / Export Reports' window in TEAM MANAGER. The report is titled 'Individual Meet Entries Report' and is for 'Wellington Short Course Champs 25-Aug-12 to 02-Sep-12 SC Meters' at 'Location: WRAC'. The report lists the following meet entries:

Meet Entry	Swimmer	Result
# 4 Women 12-12 50 Fly	Grace Abbott (12)	KRIWV NT
# 9 Men 9 & Under 100 IM	Amri Abdess (9)	TWAVN NT
# 19 Women 12-12 200 Free	Grace Abbott (12)	KRIWV NT
# 24 Men 9 & Under 100 Breast	Amri Abdess (9)	TWAVN NT
# 34 Women 12-13 400 Free	Grace Abbott (12)	KRIWV NT

Once you have exported a full set of results you can then go back and delete Clubs swimmers off the list provide and pass on another set of results without clubs swimmers included.