

Minutes of the Annual General Meeting of the Wellington Swimming Association held on Wednesday 7 September, 2016 at 7.00pm, at Pelorus Trust House, Seaview

1. Mark Berge, Board Chair of Swimming Wellington welcomed everyone to the 115th Annual General meeting and acknowledged Life Members present including our guests Geoff Barry – GM, Community Sport – Sport NZ and Kevin Wilson, Sport Wellington.

Life Members: Pam Edwards, Jim Drummond, Viv Morton and Robyn Prior all attending as delegates

Board: M. Berge - Chair, Paul Matson, Todd Morton, Greg Forsythe

Swim Wgtn Staff: H. Latham, B Tait

2. **Apologies:** Chris Dyhrberg, Allison Yannakis – Board Members, Geoff - Brown – SNZ Board member, Swimming New Zealand, Jill McLean – Aquajets, Featherston Swim Club, Daphne McLay – Life Member, Lynne Keatley – Life Member, Robert & Helena Eagle – Life Members, Raumati Swimming Club, John Rhodes – Wanganui East Swimming Club, Jeremy Lang – Karori Pirates, Ron Watt – Maranui, Upper Hutt, Rik Anderson – Carterton, Seuga Frost – Kapiti, Anna Kitching and Lisa Sims.

Moved: Mark Berge/Sam Rossiter-Stead – Carried

3. **Delegates:**

AQUAJETS	
BREAKERS	Alex O'Hara, Betty McIntyre
CAPITAL	Victor Klap, Matt Appleby
CARTERTON	Apology
FEATHERSTON	Apology
GREYTOWN	John O'Connell
HATAITAI	Jim Drummond
HUTT	Robert Gibbs, Michelle Leach
KAPITI	Alan Moule
KARORI PIRATES	William Neal
MARANUI	Robin Tapp, Heather Albrecht
MASTERTON	Pete Donaldson, Robyn Prior
PORIRUA CITY AQUATICS	Viv Morton, Brent Harris
RAUMATI	Apology
SWIMZONE RACING	Mike Heath, John Ross
TAWA	Ash Downs, Hugh Allan, Sue Smart
TORNADOES	
UPPER HUTT	Apology
WANGANUI SWIMMING	Stephen Ross
WANGANUI EAST SWIM	Apology

Other attendees: Geoff Barry – GM Community Sport – Sport NZ, Kevin Wilson – Sport Wellington, Amanda Feast

Quorum confirmed.

4. **Call for General Business**

No further request for items under General Business.

5. CONFIRMATION OF MINUTES – AGM 25 AUGUST 2015:

Matters Arising from the Minutes:

There were no matters arising from the previous meeting.

Moved that the minutes of the Wellington Swimming Association Annual General Meeting held on 25 August 2015 are confirmed as a true and accurate record.

Moved: Maranui/ Porirua City Aquatics – Carried

6. TABLING OF ANNUAL REPORTS AND FINANCIAL STATEMENTS RECEIVED

	<u>Annual Report</u>	<u>Financial Statement</u>
Aquajets	✓	✓
Breakers	✓	✓
Capital	✓	✓
Carterton	✓	✓
Featherston	✓	✓
Greytown	✓	✓
Hataitai	✓	✓
Hutt	✓	✓
Kapiti	✓	✓
Karori Pirates		
Porirua City Aquatics	✓	✓
Maranui	✓	✓
Masterton	✓	✓
Raumati	✓	✓
SwimZone Racing	✓	✓
Tawa	✓	✓
Tornadoes		
Upper Hutt	✓	✓
Wanganui Swimming Club		
Wanganui East Swimming	✓	✓

The following clubs have requested an extension to file their financial statements.

Requests for extension of return; Karori Pirates – AGM scheduled end September 2016
Wanganui Swim Club – AGM end of September 2016

Financial Statement to be received from: Tornadoes who have not responded to requests

Three month extension but all accounts are to be received by **30 November 2016**

Moved: Mark Berge/ Mike Heath-SwimZone – Carried

7. Receive and Approve Swimming's Annual Reports

Key Points – Club capability – building Clubs

- Talent ID Programme – second year of building swimmer capability
- Governance Training with the assistance – inaugural course
- Health and Safety – introduction of Policies to govern our sport along with the development of the Photography Policy starting with the Winter Champs.
- Review of Signature Meets and MetroLeague has occurred and changes have been made but further review still required
- Funding – increased funding in 2015-16 has been

- Database – online registrations and meet entries through SNZ directly has affected financial
- Long Course Summer Champs is the largest event in NZ and development pathway is building
- Technical Officials – continue to increase and a large number of registered voting officials
- Representatives at National and International events from Wellington

Challenges we face as a sport

1. Remain relevant and changes and dynamics of our sport
2. Time poor volunteers
3. Cost of participation and pool space
4. Compliance burdens and the impact on our sport
5. Financial sustainability

Our Advantages

1. Our Members
2. Openness and willingness to change
3. Wealth of experience and history to draw from
4. Good sustainable systems
5. Access to information and support

Moved: Sam Rossiter-Stead/ Robyn Prior- Masterton– Carried

Financial report

- Success of grants – but not something that is guaranteed moving forward
- Events – costs of running events continue to rise
- 3 year of a loss – discussions by the Board to look at continue trim expenses
- Less income through SNZ hosted events
- Team Manager costs have increase due to events being hosted outside of the region
- Acknowledged the support our sponsors

Moved: Paul Matson/Mike Heath - SwimZone – carried

Mark Berge stood aside for the purpose of Election; the meeting was chaired by Paul Matson

8. Election of Board Members, Selectors & Awards Committee NOMINATIONS RECEIVED FOR THE FOLLOWING POSITIONS

Board Member: (4 vacancies)

Step down by rotation: Mark Berge & Greg Forsythe – both are seeking re-election
Stephen Ross steps down from the Board this year
Allison Yannakis – seeking Board selection from Board appointment
Amanda Feast – seeking Board appointment

Nominations received by 17 August 2016 at 5pm:

Mark Berge
Greg Forsythe
Allison Yannakis
Amanda Feast

As an election was not required it was moved that all nominations be accepted.

Moved: Paul Matson/ Hugh Allan - Tawa - carried

Three Selectors:

Colin Sasse – SwimZone Racing
Robyn Prior - Masterton

There were no further nominations received. Appointment of a 3rd selector will be made after the election

Awards Committee:

Daphne McLays has stepped down from the Awards Committee:

There has been no nominations received for the Award Committee. Appointment of the 3rd person to the awards committee will occur after the AGM.

Acknowledgement of Daphne contribution to the Awards Committee will happen at a later date.

Moved: Mark Berge/Viv Morton -PCA – carried

Mark Berge resumed as the Chair:

9. General Business

There were no items for general business.

Acknowledgement

Acknowledgement of service provide by Stephen Ross from Wanganui and thanks for support on the Board for the past 3 Years.

Thanks to staff and Board for their support of Swimming Wellington. Also like to acknowledge the support of Kevin Wilson, Sport Wellington for his support and delivery of the Governance Course implementation.

Thanks to all those who attended this evening meeting. There being no further business the **meeting closed at** 7.38pm.

Guest Speaker – Geoff Barry, General Manager, Community Sport – Sport NZ

Community Sport delivery – importance of sport within the community and engagement of swimmers of all ages to remain in swimming (Slides provided)

Signed _____

Date ____/____/____