

**Minutes of the Swimming Wellington Board Meeting
13 April 2016, 7pm, Pelorus Trust House, Seaview**

Attendees:

Mark Berge (MB)
Todd Morton (TM)
Chris Dyhrberg (CD)

Sam Rossiter-Stead (SRS)
Allison Yannakis (AY)
Paul Matson (PM)

In attendance:

Henrietta Latham (HL)
Sarah Bullen (SB)

1. Welcome	Discussion	Decision/Action	Time Frame	Responsibility
a. Welcome	Welcome to Sarah Bullen, Chair Disciplinary Panel			
2. Apologies/Disclosures		Decision/Action	Time Frame	Responsibility
Apologies In Committee	<p>Meeting Quorum confirmed Moved into committee - PM/TM 7.02PM Moved out of committee - 8.25PM – SRS/AY</p> <p>Conflicts of interest: GF declared conflict of interest regarding funding allocation to Oceania. <i>Stephen Ross – Apologies</i> <i>Sam Rossiter-Stead – apologies for being late</i></p>	<p>Apologies and conflicts noted and accepted Moved: MB/TM</p>		
3. Environmental Scan			Time Frame	Responsibility
a. External				
b. Internal				
4. Visiting Club	Discussion	Decision/Action	Time Frame	Responsibility
No visiting Club				

5. Board Calendar/ Work Plan	Discussion		Time Frame	Responsibility
a. Amended Board Meeting date	Move the next meeting due 11 May 2016 to 18 May to allow the Resource Committee to meet and bring through the proposed budget for discussion to the next meeting.	Action Item <ul style="list-style-type: none"> Amend the date as agreed 		
6.			Time Frame	Responsibility
a. Strategic Goal Setting The Board has been looking at the key challenges faced by sport, in particular the ongoing financial viability of swimming. In its discussion the Board painted a scenario in which cost continues to rise; funding streams (gaming trusts in particular) are drying up and options to expand the sport are limited due to a shortage of training and competition facilities. There is a growing trend away from organised participation and towards one-off 'pay to play' events, e.g. open water swimming. Clubs arguably remain the best providers of competitive swimmer development but are under increased pressure to survive given the increased operational costs and participation trends.	In line with the Boards Work Plan the current 2014 - 2020 strategy was reviewed to ensure it remained current. Measurement against strategic goal achievement discussed, with amendments made and further discussion.	Action Item Discuss at next meeting		
b. SW Disputes & Discipline Policy	AY updated progress on the Disputes & Disciplinary Policy highlighting questions raised by the Policy sub-committee and requires SNZ input. <ul style="list-style-type: none"> - Regional obligation and - SNZ obligation - Enforcement of penalties / bans - Complaint Register Questions raised with SNZ and response awaited	Action Item Discuss at next meeting		

7. Operational Swimming Matters		Decision/Action	Time Frame	Responsibility
a. Governance Training	1. 25 May confirmation of names attending 2. 8 June – Session 1 3. 29 June – Session 2 4. 27 July – Session 3 5. 17 August – Session 4 Sport Wellington have agree to support this programme and this will be held at Pelorus Trust House, 6.30pm – 8.30pm. Committee received by 2 Clubs to date – follow sent and names required by 25 May at Members Meeting.	Action Item <ul style="list-style-type: none"> Continue to follow up with Clubs. SRS to provide names from Wairarapa Clubs 	ASAP	HL/SRS
b. Additional Meet	Capital Meet open to all for 50m events Suggested additional event 25 June and move the Relays to 24 September was made. Discussion on merits of change and inclusion of 50m Events into the relays.	Action Item <ul style="list-style-type: none"> Include 50's into relays Limited to 2 x 50's plus relays 	HL	ASAP
c. MetroLeague	The need to review the MetroLeague is apparent. The events committee touched developed some alternatives at the time of reviewing the Signature Meet Series. These need to be further developed and recommended options presented to the Board for decision making .	Action Item <ul style="list-style-type: none"> Call a meeting with Event committee for June meeting. Include in Members Meeting 	ASAP	HL
8. Consent Agenda	Discussion		Time Frame	Responsibility
a. Payment for approval	Payments submitted for approval.	Moved SRS/AY carried		
b. Funding requests	Officials Travel Subsidy In February Swim Wellington received a grant of \$7,000 from the Pelorus Trust for travel subsidies for officials. To date \$1,966 has been charged against this grant leaving \$5,033 which is to be used before the end of this financial year. With no other national meets outside of Wellington, the only event where SW will be required to provide	Action Item <ul style="list-style-type: none"> The Board support the recommendation. Moved SRS/AY carried		

	<p>support to officials is the Oceania Championships in Fiji in June. There are five Wellington officials appointed to this event (as below). The board is being asked to consider the recommendation that the remaining grant money be evenly allocated to the officials attending the Oceania Champs. This would amount to each official receiving support of \$840.00</p> <p>The officials attending the Oceania Champs are: Matt Meehan Marian Williams Catherine Barnes Greg Forsythe Jacqui Forsythe Hugh Allen</p>			
c. Inter Club/Regional Transfers	Transfers as submitted			
d. Records	Records as submitted	Consent Agenda Moved: SRS/PM Carried		
9. Reports	Discussion	Decision/Action	Time Frame	Responsibility
a. Operations Report	Tabled	Operations and Financial Reports moved and accepted	ASAP	HL
b. Financial Report	Circulated with Board papers			
c. Other Committee Reports	RTOB – reports and policies have been updated. Request to supply to SW Office	Moved: PM/CD Carried		
10. Minutes	Discussion	Decision/Action	Time Frame	Responsibility
	Minutes previously circulated	Minutes are approved as true and accurate record Minutes confirmed Moved: PM/CD Carried		
11. Topics for next meeting	Discussion			
	Budget Subsidies moving forward			

12. Meeting Evaluation	Discussion			
Meeting Evaluation -				
Meeting Closed:	Meeting closed : 9.15pm	Meeting schedule: <ul style="list-style-type: none"> Next meeting – 18 May 2016 Pelorus House 7pm 		

8. Consent Agenda

- a) **Payments:** as per the Management Report
- b) **Funding request: Oceania & Officials Clinic:** Catherine Barnes, Matt Meehan, Mariane Williams, Hugh Allan, Greg & Jacqui Forsythe
- c) **Internal Club / Regional Transfers**

No.	Member No.	Member Name	Old Club	New Club (Description)	Request Date
50	954412	Asia Beck	Whangarei Swim Club	SwimZone Racing	7/02/2016
51	954413	Aranya Beck	Whangarei Swim Club	SwimZone Racing	7/02/2016
52	347253	Anna Robbie	Masterton Swimming Club	Wanganui Swimming Club	9/02/2016
53	954935	Charlie Barton	Karori Pirates Swimming Club	Tawa Swimming Club	29/02/2016
54	956889	Dannielle Rule	Tornadoes Swim Team	Porirua City Aquatics	4/03/2016

d) **Wellington Records**

2016 NZ Open Championships, Sir Owen G Glenn National Aquatic Centre, 28 March - 1 April 2016											
Bronagh Ryan	PCA	OPEN	50	BR	32.47	28.03.16	33.24	23.01.16	Own	LC	72
Samantha Lee	CAP	OPEN	200	FL	2.11.21	28.03.16	2.11.64	06.03.16	Own	LC	73
Ben Walsh	PCA	OPEN	50	BR	28.82	28.03.16	29.00	29.04.14	Own	LC	74
Emma Robinson	CAP	OPEN	800	FR	8.31.27	28.03.16	8.31.98	16.04.15	Own	LC	75
Ella Cossill	CAP	OPEN	50	BK	29.92	29.03.16	30.72	19.01.13	Samantha Lee	LC	76
Ella Cossill	CAP	17	50	BK	29.92	29.03.16	31.21	13.04.06	Isabella Franks	LC	77
Ella Cossill	CAP	OPEN	50	BK	29.47	29.03.16	29.92	29.03.16	Own - Prelims	LC	78
Ella Cossill	CAP	17	50	BK	29.47	29.03.16	29.92	29.03.16	Own - Prelims	LC	79
Ella Cossill	CAP	17	50	FR	26.73	30.03.16	26.74	12.04.06	Isabella Franks	LC	80
Rebecca Moynihan	RAU	17	50	FR	26.46	30.03.16	26.73	30.03.16	Ella Cossill	LC	81
Rebecca Moynihan	RAU	17	50	FR	26.40	30.03.16	26.46	30.03.16	Own - Prelims	LC	82
Samantha Lee	CAP	OPEN	50	FL	27.37	31.03.16	27.38	07.07.13	Own	LC	83
Alex Pampalone	KRI	18	100	BK	1.05.67	31.03.16	1.05.72	22.08.04	Shannon Clayton	LC	84

2016 Georgina Hope Foundations Australian Age Swimming Championships, SA Aquatic & Leisure Centre, 28 March - 4 April 2016											
Chelsey Edwards	SZR	14	100	FR	57.75	30.03.16	58.39	14.12.15	Own	LC	85
Chelsey Edwards	SZR	14	100	FR	57.72	30.03.16	57.75	30.03.16	Own - Prelims	LC	86

Relays

NZ Records (Nil)

Paralympic Records (Nil)

Being a true and correct record of the meeting held:

Date: _____

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