

**Minutes of the Swimming Wellington Board Meeting  
16 March 2016, 7pm, Pelorus Trust House, Seaview**

**Attendees:**

Mark Berge (MB)  
Todd Morton (TM)  
Chris Dyhrberg (CD)

Sam Rossiter-Stead (SRS)  
Stephen Ross (SR)  
Allison Yannakis (AY)

**In attendance:**

Henrietta Latham (HL)  
Angelique Gordon-Stables (UH Chair)

1. Welcome	Discussion	Decision/Action	Time Frame	Responsibility
a. Welcome	Welcome to Angelique Gordon-Stables, Chair Upper Hutt Swimming			
2. Apologies/Disclosures		Decision/Action	Time Frame	Responsibility
Apologies	Meeting Quorum confirmed Conflicts of interest: there was no conflicts of interest noted Sam Rossiter-Stead – apologies for lateness <i>Greg Forsythe – Apologies</i>	<b>Apologies and conflicts noted and accepted Moved: MB/TM</b>		
3. Environmental Scan			Time Frame	Responsibility
a. External  b. Internal	Breakers – no meeting has occurred Wellington Diving enquiry re setting up a competitive Club.			
4. Visiting Club	Discussion	Decision/Action	Time Frame	Responsibility
<b>Upper Hutt – Angelique Gordon-Stables</b>	Upper Hutt Club is focused on putting sound processes and procedures in place, growing competitive numbers, growing and qualifying officials and building a good working relationship with SW moving forward. Brief provided on an approach by outside squad	<b>Action Item</b> <ul style="list-style-type: none"> <li>AGS - List of those interested in officiating to Greg Forsythe</li> <li>Invite to SW Board to attend Upper Hutt AGM scheduled in May</li> <li>AGS to encourage board members to</li> </ul>	<b>ASAP</b>	<b>HL follow up</b>

	wishing to affiliate (offer declined). AGM – now set in May –	attend scheduled training		
<b>5. Board Calendar/ Work Plan</b>	<b>Discussion</b>		<b>Time Frame</b>	<b>Responsibility</b>
<b>a. Board work plan</b>	<p>Updates to the Board Annual Work Plan and Sub Committee tasks confirmed. Included</p> <ul style="list-style-type: none"> <li>• Volunteer recognition programme – discussion on desired outcomes</li> <li>• Constitution amendments – Required changes to the Regional constitution discussed with SNZ. Formal request to be made.</li> </ul>	<p><b>Action Item</b></p> <ul style="list-style-type: none"> <li>•</li> <li>• SR to have a look and how changes required by SW are best made and draft a formal request to SNZ .</li> </ul>	<p><b>Next meeting</b></p> <p><b>Next meeting</b></p>	<p>SRS</p> <p>SR</p>
<b>6.</b>			<b>Time Frame</b>	<b>Responsibility</b>
<p><b>a. Strategic Goal Setting</b></p> <p>The Board has being looking at the key challenges faced by sport, in particular the ongoing financial viability of swimming. In its discussion the Board painted a scenario in which cost continue to rise; funding streams (gaming trusts in particular) are drying up and options to expand the sport is limited due to a shortage of training and competition facilities. There is a growing trend away from organised participation and towards one-off ‘pay to play’ events, e.g. open water swimming. Clubs arguably remain the best providers of competitive swimmer development but are under increased pressure to survive given the increased operational costs and participation trends.</p>	<p>In line with the Boards Work Plan the current 2014 - 2020 strategy was reviewed to ensure it remained current.</p> <p>Measurement against strategic goal achievement discussed.</p>	<p><b>Action Item</b></p> <ul style="list-style-type: none"> <li>• MB to make necessary alternations and circulate to Board and Clubs for discussion</li> <li>• Updates on Performance stats, national, registration numbers, FINA points .</li> <li>• Approach Kent about opportunity to develop reports for Regions.</li> <li>• Fee structure review – Resource Committee agenda item, making recommendations</li> <li>• Look at sustainable income</li> <li>• Include Social media</li> </ul>	next meeting	MB/HL
<b>b. SW Disputes &amp; Discipline Policy</b>	<p>AY updated progress on the Disputes &amp; Disciplinary Policy highlighting questions raised by the Policy sub-committee and requires SNZ input.</p> <ul style="list-style-type: none"> <li>- Regional obligation and</li> <li>- SNZ obligation</li> </ul>	<p><b>Action Item</b></p> <ul style="list-style-type: none"> <li>• AY to raise questions with SNZ for direction of development of Regional Policy.</li> </ul>	Next meeting	AY

	<ul style="list-style-type: none"> <li>- Enforcement of penalties / bans</li> <li>- Complaint Register</li> </ul>			
7. Operational Swimming Matters		Decision/Action	Time Frame	Responsibility
a. TiD Accounts	These have reconciled and sent out for payment;	2 families have organised payment schedule option		
b. Governance Training	1. 25 May confirmation of names attending 2. 8 June – Session 1 3. 29 June – Session 2 4. 27 July – Session 3 5. 17 August – Session 4 Sport Wellington have agree to support this programme and this will be held at Pelorus Trust House, 6.30pm – 8.30pm.	<b>Action Item</b> <ul style="list-style-type: none"> <li>Circulated flier to Clubs and ask for commitment by 25 May.</li> </ul>	ASAP	HL
c. MetroLeague	<p>Idea circulated to the Board for comment. Discussion on viability of the meet, target audience, does it meet the needs of members.</p> <p><b>METROLEAGUE OPTIONS IDENTIFIED AS and REQUIRES BOARD DECISION ON NEXT STEPS:</b></p> <ol style="list-style-type: none"> <li>1. Continue with MetroLeague in 2016 – status quo</li> <li>2. Look at merits of former Club League Programme</li> <li>3. Consider further development of MetroLeague and postpone in 2016 until an agreed formula is determined</li> </ol>	<b>Action Item</b> <ul style="list-style-type: none"> <li>This was an option that has been developed to increase participation and purely a discussion item</li> <li>Investigate other options as alternative to host Level 2 meets. Investigate hosting an event to cater for NT swimmers, Level 2 to gain times for 50m and 100m events</li> <li>Options to be considered by Board with a decision on the preferred pathway, circulated to Clubs for discussion when considering the MetroLeague in 2016.</li> <li>Look at merits of former Club League</li> </ul>	<div>ASAP</div> <div>ASAP</div>	<div>HL</div> <div>BOARD</div>
d. Swimming Trust	NZ Swimming Trust will send an account via SNZ @ \$1 per registered competitive swimmer \$792			
8. Consent Agenda	Discussion		Time Frame	Responsibility
a. Payment for approval	Payments submitted for approval.			
b. Funding requests	<ul style="list-style-type: none"> <li>Chelsey Edwards – NZ selection to Australia Age Groups – emailed</li> <li>Barbara Ryan – Opens</li> </ul>	<ul style="list-style-type: none"> <li>2 votes against – support carried</li> <li>In accordance with the current Officials Financial Assistance Policy support was approved.</li> </ul>	ASAP	HL

<b>c. Inter Club/Regional Transfers</b>	Transfers as submitted			
<b>d. Records</b>	Records as submitted	<b>Consent Agenda Moved: SRS/PM Carried</b>		
<b>9. Reports</b>	<b>Discussion</b>	<b>Decision/Action</b>	<b>Time Frame</b>	<b>Responsibility</b>
<b>a. Operations Report</b>	Tabled	Operations and Financial Reports moved and accepted	<b>ASAP</b>	<b>HL</b>
<b>b. Financial Report</b>	Circulated 14 March and approved	Funding to be sort for flip charts if Infinity unsuccessful; <b>before order is received</b>		
<b>c. Other Committee Reports</b>	No other report tabled	<b>Moved: CD/TM Carried</b>		
<b>10. Minutes</b>	<b>Discussion</b>	<b>Decision/Action</b>	<b>Time Frame</b>	<b>Responsibility</b>
	Minutes previously circulated	Minutes are approved as true and accurate record <b>Minutes confirmed</b> <b>Moved: MB/CD Carried</b>		
<b>11. Topics for next meeting</b>	<b>Discussion</b>			
	Summer Champs Review			
<b>12. Meeting Evaluation</b>	<b>Discussion</b>			
<b>Meeting Evaluation -</b>				
<b>Meeting Closed:</b>	<b>Meeting closed :</b> 9.40pm	<b>Meeting schedule:</b> <ul style="list-style-type: none"> <li>Next meeting – 13 April 2016 Pelorus House 7pm</li> </ul>		

## 8. Consent Agenda

- a) **Payments:** as per the Management Report
- b) **Funding request:** **Chelsey Edwards – 2 against / carried**  
**Barbara Ryan – as per Officials Financial Assistance Policy**
- c) **Internal Club / Regional Transfers**

Trans No.	Membership No.	Member	Old Club	New Club	Request Date
45	382972	James Morland	Aquajets	Greytown Swimming Club	27/01/2016
46	362413	Georgia Kerins	Levin Swimming Club	Wanganui Swimming Club	4/03/2016
47	348945	Timothy Fraser	SwimZone Racing	Capital Swim Club	23/02/2016
48	391905	Daniel Coster	Neptune ASC	Karori Pirates Swimming Club	23/02/2016
49	952213	Ella Patterson-Diamond	Aquajets	Greytown Swimming Club	4/02/2016

d) **Wellington Records**

NZ Junior Championships, Sir Owen Glenn National Aquatic Centre, 19-22 February 2016											
Leyton Tapa	SZR	12	50	FR	26.95	20.02.16	27.47	24.01.16	Own	LC	68
Leyton Tapa	SZR	12	200	FR	2.10.92	20.01.16	2.11.73	05.12.15	Bronson Lloyd	LC	69
Leyton Tapa	SZR	12	100	FR	59.34	21.02.16	59.70	25.01.16	Own	LC	70

NSW State Open Championships, Sydney Olympic Park Aquatic Centre, 4-6 March 2016											
Samantha Lee	CAP	OPEN	200	FL	2.11.64	06.03.16	2.11.79	11.04.14	Own	LC	71

**Relays:**

NZ Zonal Championships, Sir Owen Glenn National Aquatic Centre, 13 February 2016										
Wgtn Regional Team Macy Burns, Shannon Schimanski Kate Sims, Chelsey Edwards	15 & Under	Female	4 x 50m Medley	2.01.62	13.02.16	2.03.26	06.03.08	Capital Swim Club	4	LC

**NZ Records** (Nil)

**Paralympic Records** (Nil)

Being a true and correct record of the meeting held:

Date: \_\_\_\_\_

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