

**Minutes of the Swimming Wellington Board Meeting
6 July 2016, 7pm, Pelorus Trust House, Seaview**

Attendees:

Mark Berge (MB)
Allison Yannakis (AY)
Chris Dyhrberg (CD)

Sam Rossiter-Stead (SRS)
Greg Forsythe (GF)
Todd Morton (TM)

In attendance:

Henrietta Latham (HL)

1. Welcome	Discussion	Decision/Action	Time Frame	Responsibility
a. Welcome	Welcome to all present			
2. Apologies/Disclosures		Decision/Action	Time Frame	Responsibility
Apologies	Apologies: Stephen Ross Meeting Quorum confirmed No conflicts of interest noted	Apologies accepted Moved: MB/CD		
3. Environmental Scan		Decision/Action	Time Frame	Responsibility
a. External	<p>TM provided information on discussions taking place with regard to primary school swimming sports. This prompted a wider discussion on the role and opportunities available to clubs and SW through involvement in this annual swimming event.</p> <p>This also raised the question, is the purpose and focus of SW limited to competitive swimming or is in much broader? The SW board agreed that it was wider than competitive swimming and that there was value in continuing this line of thought further.</p>	Action: Agreed to develop a draft recreational swimming pathway and services aligned to general age and stages of society for further discussion	Aug/Sep	MB

b. Internal	The Cannons Creek pool management has barred diving from the starting blocks due to the depth of the pool and their health & safety concerns. The PCA club is in discussion with the Porirua Council to find a solution. Should an agreeable position not be found this issue has the potential to kick-off a trend around the country with significant impact for the sport? Swimming Australia has provided guidelines for their country and these would also meet NZ requirements. Wellington Board members agreed that SNZ should be taking a similar lead.	Action: A formal letter to SNZ is to be drafted expressing the Wellington Boards concerns and to encourage SNZ to take a lead position on this matter as demonstrated by Swim Australia (refer Operational Report)	Urgent	TM & GF
4. Visiting Club	Discussion	Decision/Action	Time Frame	Responsibility
Visiting Clubs	No visiting Club			
5. Board Calendar/ Work Plan	Discussion	Decision/Action	Time Frame	Responsibility
a. 2016 SW AGM – 7 September 2016	<p>In preparation for the AGM key activities discussed</p> <ul style="list-style-type: none"> • 29 July 2016 - Notice of AGM, • 17 August 2016 5pm - 21 Days Notices of Motion, Board and Committee Nominations Close and Board reports due • 27 August 2016 - 14 Days Annual Report, and AGM papers circulated to Clubs and Life Members • 7 September 2106 - AGM, Pelorus House <p>The Board also noted that: -</p> <ul style="list-style-type: none"> • Daphne McLay has signaled that she will be standing down from Awards committee. • Confirmed Board rotations and re-election requirements • SNZ had ruled on the SW request for no change to its Board numbers. Written confirmation pending. 	Action: AGM preparation and requirements to get underway	17 August 16	HL/MB
6. Strategic Items	Discussion	Decision/Action	Time Frame	Responsibility
a. Financial Priorities (2016-17)	<p>Board Paper prepared by PM to support the continued discussion relative to financial sustainment and budgeting. Included in this discussion: -</p> <ul style="list-style-type: none"> • All Stars Queensland State Champs trip • Team Management Expenses, • Swimmers & Officials Financials Policies, 	Action: Queensland Champs spend – gain a coaching & parent perspective on the contribution this experience makes to swimmer development outcomes and if alternatives, such as, a funded coach & swimmer workshop might provide a better return.	Aug/Sep	HL/MB

	<ul style="list-style-type: none"> 2017 WCC pool hire increases (notified this week) Special Projects / priorities. <p>Noted that an approach to Swim Manawatu proposing that the two regions share the Regional Managers job and associated expenses, i.e. a Zonal approach was successful and agreed.</p>	<p>Proposed: Regional Championship meet entry fees be increased to \$11 per event post 2016 Winter Champs to meet the rise in pool hire. Moved: PM/GF, carried</p> <p>Proposed: Team Manager Policy is amended to increase the daily food allowance from \$35 to \$50 per day. Moved: PM/ AY Carried</p> <p>Proposed: Swimmers subsidies – no change at this time. Moved: PM/ SRS Carried</p> <p>Proposed: Officials Subsidies - financial assistance to 30% and maximum of \$500 per annum. Additional support may be available if Swim Wellington is successful in obtaining funding for the purpose Moved: PM/SRS Carried</p>	Oct	HL
b. Photography Policy	DRAFT policy prepared by AY circulated for a second round of discussion. Recommended changes to the policy and no photography areas during competitions endorsed by the boards, (signs for pool deck to be developed).	<p>Proposed: Changes as agreed subject to confirmation on Privacy Act considerations. Clubs to receive appropriate communication as part of the implementation. Moved: MB/CD Carried</p>	Jul	AY/HL/GF/MB
c. Strategic Priorities	Strategic plan is currently being reviewed and updated. Current initiatives have no funding requirements.	Strategic Review to continue	Sep	MB
7. Operational Swimming Matters		Decision/Action	Time Frame	Responsibility
a. New Club Establishment Process	Process confirmed.	Approved for inclusion within the By-laws	Aug	HL

8. Consent Agenda	Discussion		Time Frame	Responsibility
a. Payment for approval	Payments submitted for approval.			
b. Funding requests	Completed application submitted for Events & Admin roles for 2016-17 season			
c. Inter Club/Regional Transfers	Transfers as tabled			
d. Records	Records as tabled	Consent Agenda Moved: CD/PM Carried		
9. Reports	Discussion	Decision/Action	Time Frame	Responsibility
a. Operations Report	Accounts Review to start on 21 July, HL priority to ensure all requirements are provided. Cannons Creek – outcomes and options as previously discussed			
b. Financial Report	Circulated with Board papers	Operations and Financial Reports moved and accepted Moved: MB/GF Carried		
c. Other Committee Reports				
10. Minutes	Discussion	Decision/Action	Time Frame	Responsibility
	Minutes and Action Register as circulated	Minutes are approved as true and accurate record Minutes confirmed Moved: MB/SRS Carried	Next meeting	HL
11. Topics for next meeting	Discussion			
	Recreational Pathways & Services discussion paper Swimming Overview for mayoral candidates			MB
12. Meeting Evaluation	Discussion			
Meeting Evaluation -	Nil			
Meeting Closed:	Meeting closed : 9.15pm	Meeting schedule: • Next meeting – 24 August, 2016 7pm Pelorus Trust House		

8. Consent Agenda

a) **Payments:** as per the Management Report

b) **Funding request:**

c) **Internal Club / Regional Transfers**

No.	Member No.	Member Name	Old Club	New Club (Description)	Request Date
59	307050	Robyn Poole	Ashhurst Aquanauts Club	Breakers Swim Club Upper Hutt	9/06/2016
60	950802	Kevin Hill	Ashhurst Aquanauts Club	Breakers Swim Club Upper Hutt	10/06/2016
61	352006	Wendy Poole	Ashhurst Aquanauts Club	Breakers Swim Club Upper Hutt	10/06/2016
62	951814	Zoe Metcalfe	Ashhurst Aquanauts Club	Breakers Swim Club Upper Hutt	12/06/2016
63	954096	Ala Carstens-Tamasese	Ashhurst Aquanauts Club	Breakers Swim Club Upper Hutt	13/06/2016
64	390741	Ryan Double	Tawa Swimming Club	Karori Pirates Swimming Club	17/06/2016
65	325509	Jacob Smith	Carterton Swimming Club	Raumati Swimming Club	18/06/2016
66	323721	Emily Roberts	Greendale Swim Club	Raumati Swimming Club	19/06/2016
67	388089	Oliver Parvin	Heretaunga Sundevils	Raumati Swimming Club	19/06/2016
68	351306	Harriet Lloyd-Jones	Napier Aquahawks	Raumati Swimming Club	19/06/2016
69	348507	Arianna Wright	Napier Aquahawks	Raumati Swimming Club	19/06/2016
70	348512	Kaleb Wright	Napier Aquahawks	Raumati Swimming Club	19/06/2016
71	381811	Tobias Leiser	Heretaunga Sundevils	Raumati Swimming Club	19/06/2016
72	372350	Michael Lansdown	Heretaunga Sundevils	Raumati Swimming Club	19/06/2016
73	956810	Victoria Sullivan	Heretaunga Sundevils	Raumati Swimming Club	19/06/2016
74	947875	Kate McKelvie	Greendale Swim Club	Raumati Swimming Club	19/06/2016
75	378302	Mia Brown	Hutt Swimming Club	SwimZone Racing	20/06/2016
76	323777	Brenda Roberts	Greendale Swim Club	Raumati Swimming Club	20/06/2016
77	331805	Georgiana Forsythe	Karori Pirates Swimming Club	Capital Swim Club	28/06/2016
78	310705	Devlin Forsythe	Karori Pirates Swimming Club	Capital Swim Club	28/06/2016

d) Wellington Records

2016 XLR8 Your Points, AC Baths, Taupo, 11 - 12 June 2016											
Chelsey Edwards	SZR	14	50	FR	26.31	11.06.16	26.42	13.08.15	Own	SC	94
Chelsey Edwards	SZR	14	200	FR	2.02.00	11.06.17	2.03.19	06.08.11	Alex Pampalone	SC	95
Chelsey Edwards	SZR	14	100	FR	56.45	12.06.16	57.62	15.08.15	Own	SC	96

2016 Tawa Dash for Cash Signature Meet, Wellington Regional Aquatic Centre, 18 June 2016											
Bronson Lloyd	PCA	13	200	IM	2.20.05	18.06.16	2.20.10	26.09.10	Ben Walsh	SC	97

Relays (Nil)

NZ Records (Nil)

Paralympic Records (Received on 7 July 2016)

International Paralympic Committee (IPC) World Records

NZ Short Course Championships, Auckland, September 2015											
Mary Fisher	NZL	S11 Open	100	Back	1:17.22	12.08.15				1	SC
Mary Fisher	NZL	S11 Open	50	Freestyle	31.68	13.08.15				2	SC

NZ Open Championships, Auckland, March-April 2016											
Mary Fisher	NZL	S11 Open	50	Butterfly	32.92	1.04.16	33.15			1	LC

International Paralympic Committee (IPC) Oceania Records

IPC World Championships, Glasgow, July 2015											
Mary Fisher	NZL	S11 Open	100	Back	1:19.77	15.07.15				1	LC
Mary Fisher	NZL	S11 Open	100	Breast	1:38.25	18.07.15				2	LC

NZ Open Championships, Auckland, March-April 2016											
Mary Fisher	NZL	S11 Open	50	Butterfly	32.92	1.04.16	33.15			3	LC

NZ Short Course Championships, Auckland, September 2015											
Mary Fisher	NZL	S11 Open	100	Back	1:17.22	12.08.15				1	SC
Mary Fisher	NZL	S11 Open	50	Freestyle	31.68	13.08.15				2	SC

Paralympics NZ Records

IPC World Championships, Glasgow, July 2015										
Mary Fisher	NZL	S11 Open	100	Back	1:19.77	15.07.15			1	LC
Mary Fisher	NZL	S11 Open	100	Breast	1:38.25	18.07.15			2	LC
Mary Fisher	NZL	S11 Open	400	Free	5:24.81	14.07.15			3	LC

NZ Open Championships, Auckland, March-April 2016										
Mary Fisher	NZL	S11 Open	50	Butterfly	32.92	1.04.16	33.15		4	LC

NZ Short Course Championships, Auckland, September 2015										
Mary Fisher	Tawa	S11 Open	100	Back	1:17.22	12.08.15			1	SC
Mary Fisher	Tawa	S11 Open	50	Freestyle	31.68	13.08.15			2	SC

Being a true and correct record of the meeting held:

Date: _____

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